

ANZLIC SPATIAL RESOURCES DISCOVERY & ACCESS PROGRAM

# **Producing your Metadata**

## **– ANZMet Lite version 1.0**

Version 1.0, June 2009

Pre-publication version

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This metadata entry tool has been developed for the Australian and New Zealand communities by ANZLIC the Spatial Information Council. ANZMet Lite is one component in a suite of tools required to underpin any spatial data infrastructure.

### **Acknowledgements**

This metadata collection tool is provided to anyone wishing to produce Metadata complying with ISO 19115 and 19139 international standards; specifically the ANZLIC Profile of those standards.

The collection tool has been developed by modifying source code originally developed by Sinclair Knight Merz for the Department of Defence and provided to ANZLIC by Defence Services Group. Software Improvements Pty Ltd modified the source code on behalf of ANZLIC.

The source code remains the intellectual property of the Australian Government.

The Office of Spatial Data Management supervised the development process and prepared the associated documentation and training packages on behalf of ANZLIC.

## Target user group

ANZMet Lite is designed as a basic entry level metadata collection tool. It will suit:

- Organisations with up to 30 resources requiring metadata records to be published. Eg Local Government, Councils
- Contactors who are creating resources on behalf of government agencies where the contract specifies the provision of associated metadata to ANZLIC Profile standards
- Community groups collecting small scale data on local parks, woodland, creeks etc, particularly where such data needs to be shared with other groups or the government for grant purposes.
- Individuals collecting data for their own use to manage and maintain their own resources in a systematic way compliant with international standards.

## quickStart

The aim of quickStart is to give enough information that the user can load the program and create a metadata record. It is hoped that the user will at the very least have been through an Education presentation but will not necessarily be a technical user of spatial data or metadata.

The user should go through both quickStart presentations before loading and using the tool however they could be done concurrently.

### 1quickStart

#### Introduction to ANZMet Lite – metadata entry tool

- This covers downloading and opening the program
- Explains the buttons available on the opening screen and the settings that can be made before starting

## **2quickStart**

### **Creating Metadata with the ANZMet Lite – metadata entry tool**

- This covers the creation of a New Linked Metadata record. Each screen element available is explained.

It cannot be stressed enough that the User should set the program up so that the drop down lists and auto filled elements can be fully utilised.

It would also be helpful to have the Short User Guide to ANZMet Lite Elements accessible for quick reference.

Organisations should complete examples of best practise for the elements outlined in the short user guide that reflect their own business requirements.